

Kennett Village Plan: Steering Meeting Minutes July 26 2007

Present: Barclay Dutton, Robin and Josephine Swanson, Derek Miles, Anthony French.
Apologies Jackie Hughes.

- Timetable: efforts to be focused on circulating questionnaire in October.
- Letter to stakeholders sent by Barclay. Responses of support received from Judy Broadway, Inspector Gallop, Jane Fletcher and Suzanne Goff (ECDC Corporate Strategy Officers)
- Poster is up on the village notice boards, pub, garage, post office, Landwades. The Bell Pub has flyers, and support from Keith and Michelle Fountain.
- First Flyer: 120 A4 Leaflets have been sent to households: initial results (11 returns) show concerns about environment and traffic, speeding. These responses are adequate for us to now draft the Questionnaire.
- A new Poster and flyer for the village notice boards, pub featuring new web site, Questionnaire and public meet date (September) at school. New flyer to be ready for distribution August 27 to households. (All). Distribution: Barclay, Dane Hill and Kennett Hall, Derek Dane Hill Rd, Anthony The Close area and Rob from bridge up.
- Public meeting: Jo to arrange date at school during September 18-21 evening meet. Explain plan, get feedback with brainstorming.
- Questionnaire: aim to distribute (and collect) the main questionnaire in October, by volunteers. Ideally we would all help to recruit a group of around 10 people, so that each could handle a small group of 10-15, for personal calling to have the questionnaire returned. Possible volunteers include John Ralston, Darren Watson, Jackie Hughes and Diane Wallis. Possible prize incentive up to £50 (and other donated prizes) with a raffle ticket given for returned forms. Survey to be anonymous. Possible sticker on envelope with name and address of local volunteer. All to give feedback to Derek on their wish list of questions by August 3. Barclay and Derek to work on questionnaire design and proofing by August 30. If possible, print individual reference numbers on Questionnaires, for control, and consider online downloading of Questionnaires, and online forms (Survey Monkey software?). Barclay to speak to Jo Fitzpatrick about number of Questionnaires per home.
- Questionnaire analysis: We plan to use Warwick Networks. Rough quote around £2 a questionnaire, plus £150 set up, subject to sight of Questionnaire.
- School: Leaflet distribution at the school, to generally raise interest, comments from teachers, PTA, and involvement of pupils, probably in September term. Ideas include paintings, poems etc for the web site, or even multimedia. Jo.
- Sports clubs and special interest group research. Football (Anthony), church, youth groups
- Sponsorship: business and shops/pubs, printers. In kind contributions and prizes welcome for a credit mention.
- PR: Barclay has sent Press Releases to Newmarket Journal, CB8 and Bury Free Press and Cambridge Evening News.

- Research Task Leaders: Traffic/Transport, Housing, Services, Leisure, Environment, History etc needed. Action Groups will be needed later to assist the Parish Council with important tasks (e.g. Planning).
- Web site: Kennettvillage.co.uk. Many thanks to Derek Miles who was mentioned in dispatches!
- Planning: interest in supporting brownfield development of industrial sites, to reduce heavy traffic, “industrialization” and gain Section 106 grants.
- Next meet August 30, 7.30pm, 10e Dane Hill Rd.
- Thanks everyone!