

Kentford and Kennett Village Hall

Vulnerable Adult and Child protection Policy

Principles

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults, without exception, have the right to protection from abuse and discrimination, whether physical, verbal, financial, emotional, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism towards children or vulnerable adults will not be permitted or tolerated.

The Management Committee of Kentford and Kennett Village Hall have a duty to safeguard children and vulnerable adults who utilize the hall and its facilities, and those who may come into contact with vulnerable users.

Definition of a Vulnerable Adult

A vulnerable adult is defined as a person who: ***'may be in need of services by reason of mental or other disability, age or illness: and who may not be able to take care of him or herself, or is unable to protect him or herself against significant harm or exploitation.'***
Dept of Health 2002.

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, age, marital status, religion or faith.

Policy statement.

- All suspicions or allegations of abuse against a child or vulnerable adult will be taken seriously and dealt with speedily and appropriately. There is a named member of the Management Committee to whom your suspicions or concerns should be reported. This person is Sandie Barton 01638 720048. This person has the responsibility for reporting concerns that arise, as a matter of urgency, to the local Authority Child protection agency or other appropriate agency.
- All Committee members and volunteers will be required to become aware of child protection and vulnerable adult issues and relevant Acts and department of Health Guidelines will be held by the Management Committee as a reference material for members. Relevant training will be encouraged.
- The Management Committee will endeavour to keep the premises safe for use by children and vulnerable adults. The Committee recognizes that a higher standard of safety is required where use is made by small children and those who cannot read safety notices and physically disabled adults.
- It is the hirer's responsibility to obtain a copy of Kentford and Kennett Village Hall's Health & Safety policy and to familiarize themselves with the contents. The hirer will be required to sign a hiring agreement which contains reference to H&S and children/vulnerable adults.

- The Committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under 18 years of age.
- The Committee will ensure that hirers are aware that no children may be admitted to films when they are below the age classification for the film on show.
- No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.
- Organisations hiring the hall for activities for children/vulnerable adults will be asked to show their Child protection/Vulnerable adults policy before the first booking commences. Individuals hiring the hall for activities for children/vulnerable adults will be made aware of this policy.
- In addition any User hiring the hall to provide a facility for children (playgroups, youth clubs for example) will be required to show their DBS (disclosure & barring service) certificate to the Booking Secretary and the disclosure number will be recorded. Any delegation of that hirer to other people to supervise the children is the responsibility of the hirer and the Management Committee will not vet these delegates for DBS disclosure.
- The only exception to the above is when the hall is hired out for a private children's party. The Management Committee will take no action to vet the person[s] hiring the hall for these one-off events.

General Points

The Kentford and Kennett Village Hall Management Committee do not supervise children or vulnerable adults as part of their function within the Committee. DBS checks are not required by them unless they are to have unsupervised access to children or vulnerable adults. Should DBS checks become necessary they will be undertaken in compliance with the relevant Acts.

When the management Committee organize events to include children- it is always stated that children must be accompanied by parents or guardians.

This policy will be reviewed on an annual basis at the Annual General Meeting and/or when changes occur in National Legislation or Procedures. New Management Committee members will be provided with an understanding of their responsibilities in line with this policy.