

Kennett Village Plan Steering group meeting minutes: June 28 2007

Present: Barclay Dutson,
Robin and Josephine Swanson,
Derek Miles,
Anthony French,
Jo Fitzpatrick

- Acre : Budget is approved, and the cheque for £1,500 will be sent to the Parish Clerk, for administration within the Parish Council budget.
- Timetable: it was agreed to aim to distribute the main questionnaire before Xmas, by volunteers. Possible incentive up to £50, e.g. raffle ticket. Survey to be anonymous. Possible sticker on envelope with name and address of local distributor.
- Letter to stakeholders: to be sent by Barclay on Parish Council letterhead when web site is operating (early August)
- Flyer: 150 A4 Leaflets have been sent to households: initial results show concerns about environment and traffic, speeding.
- New Poster and flyer for the village notice boards, pub featuring new web site and public meet date (September) at school and/or church. Derek to draft by end July.
- Public meeting: Robin and Jo to arrange at school and/or church in mid September: probably day and evening meets. Explain plan, get feedback with brainstorming.
- New flyer to be distributed in August to households. (All)
- PR: Barclay to arrange with Newmarket Journal, CB8 and other media in August.
- School: Jo to generally raise interest there, getting comments from teachers, parents, and involvement of pupils, probably in September term. Ideas include paintings, poems etc for the web site, or even multimedia.
- Sports clubs and special interest group research to continue. Anthony to contact youth/football contacts, Robin the church (by next meet).
- Email list: creation
- Web site: Kennettvillage.co.uk. Derek to draft by end July as Webmaster. Barclay to reserve site. Use FrontPage initially. Online questionnaire such as Survey Monkey £120 possible.
- Plan software: OK for questionnaire. Thanks to Derek for printing off questions.
- Research Agency to be used for data analysis for credibility. Barclay to make first contacts by end July.
- Pub: Support from Keith Fountain for leaflets, posters

- Research Task Leaders: Traffic/Transport, Housing, Services, Leisure, Environment, History etc to be decided (people to write sections of plan).
- Business contacts to be made for sponsorship. All to suggest contacts.
- Steering Group members and structure to be decided

Next meet: 10e Dane Hill Road, July 26, 7.30pm

Thanks everyone!

Barclay Dutson